



# Volunteers' Form

## Introduction

This form is to formalise the donation of your time towards the running of the Cambridge Central Mosque. Volunteering your time, strength, and intellect in the service of a House of God, and the community that worships in it, is a lofty endeavour. Whether you're helping manage worshippers on Jum'a, giving visitors a tour, or helping us sort out the networking equipment in the basement, you are providing an invaluable service. And in addition to the Mosque's services, there are a growing number of outreach activities to get involved in, helping the surrounding communities.

Undoubtedly, volunteering can be challenging at times. The Mosque's staff are here to support, so please direct any issues you have to them. They will organise the Mosque's activities and assign roles, so you can focus the energy and precious time you are providing. We intend to make volunteering an enriching experience, through which one can better themselves and serve in the name of their Creator. Our Imams are available to guide you through this journey, so do make the most of them.

## What We Ask of You

- Adherence to the Mosque's mission & values  
Approach your role with humility and compassion. Recognise the diverse needs of the mosque community and strive to serve with empathy. Protect yourself from becoming prideful or arrogant due to holding a position.  
We will be re-launching the mission and values, with training, in due course.
- Professionalism  
Conduct yourself with professionalism in all interactions. Be punctual, reliable, and keep any commitments you make. Follow procedures, and stay calm, polite, and helpful. Maintain the highest standards of honesty and integrity in all your interactions.  
Adhere to the appropriate dress code & relevant identification for volunteers as specified by mosque staff. Ensure that your attire reflects the respect and sanctity of the mosque environment.
- Confidentiality  
Respect the confidentiality of any sensitive information you may come across during your volunteer activities. Do not discuss personal or confidential matters about individuals without proper authorisation.
- Collaboration  
Follow instructions from staff or those given authority. Collaborate effectively with other volunteers, and community members. Work as a team to contribute positively to the collective efforts aimed at achieving our goals and objectives.

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- Escalate Concerns & Issues  
Promptly report any concerns, issues, or incidents to staff or designated Lead Volunteers. Unless it's an emergency, avoid dealing with difficult situations directly without receiving help or instruction.
- Protect the Mosque  
Follow procedures and UK law. Raise any potential issues to the staff. And do not disparage the Mosque, either explicitly or implicitly.
- Strive for Excellence  
Do the best you can in your role, but more importantly strive for betterment in your religion. Focus on your personal improvement, in internal and external matters. Utilise the Imams, and let us know if there's something you want help overcoming. In whatever you do for the Mosque, constantly check your intentions and avoid situations that might corrupt your work or the work of others.

## Training and Roles

- There will be general volunteering available for specific activities. This could be anything from helping set up furniture, to backfilling at the cemetery. Messages will be shared when such help is needed.
- For specific types of volunteering, there will be an application process and training provided. A lead, either staff or experienced volunteer, will provide instructions and guidance.
- In the future there will be further training provided, both practical and spiritual inshallah.

## Details

By filling in your details below, you agree to be a formal volunteer of the Mosque, and will abide by the Mosque's guidelines and policies, following the direction of the Mosque's trustees and staff. **Please write your details using block letters.**

Name: \_\_\_\_\_

Gender: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Email: \_\_\_\_\_

WhatsApp No.: \_\_\_\_\_

City of Residence: \_\_\_\_\_

Signature & Date: \_\_\_\_\_

## Interests

Tick any sections you are interested in.

<p><b>Stewarding</b> Jum'a &amp; Eid. Requires friendliness, patience, and an ability to politely give clear instructions to the public.</p>		<p><b>Tours</b> Mornings. Sign up when you're available. Requires friendliness and storytelling / presentation skills.</p>	
<p><b>Front of House</b> Weekends and school holidays all day. Sign up when you're available. Requires friendliness and patience. Can work in the front office.</p>		<p><b>Facilities</b> Consistent, depending on the particular work. Includes cleaning, setting up and packing up of events, looking after the cafe etc.</p>	
<p><b>Community Projects</b> Requirements are per project. Requires some manual labour and getting your hands dirty.</p>		<p><b>Admin Work</b> Remote. 5-30 minutes every other day. Requires consistency and professionalism.</p>	
<p><b>Any other skills or interests.</b> Please note them below.</p>			